

## GOVERNANCE COMMITTEE

MINUTES of a meeting of the Governance Committee held at Committee Room, County Hall, Lewes on 28 April 2015.

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PRESENT Councillor Keith Glazier (Chair), David Elkin, Philip Howson, David Tutt and Trevor Webb

### 50 MINUTES OF THE MEETING HELD ON 10 MARCH 2015

50.1 RESOLVED – that the minutes of the last meeting held on 10 March 2015 be approved as a correct record.

### 51 DISCLOSURES OF INTERESTS

51.1 Councillor Tutt declared a personal non-prejudicial interest in item 5 (External Audit Plan for East Sussex Pension Fund) as Member of the East Sussex Pension Fund Investment Panel

### 52 REPORTS

52.1 Copies of the reports referred to below are included in the minute book.

### 53 EXTERNAL AUDIT PLAN FOR EAST SUSSEX PENSION FUND 2014/15

53.1 The Committee considered a report by the Chief Operating Officer regarding the content of the external audit plan for the Pension Fund.

53.2 The Committee RESOLVED to approve the External Audit Plan for the East Sussex Pension Fund 2014/15

### 54 ANTI FRAUD AND CORRUPTION STRATEGY, WHISTLEBLOWING POLICY, EMPLOYEE CODE OF CONDUCT AND CONFLICT OF INTEREST POLICY AND ANTI-MONEY LAUNDERING POLICY

54.1 The Committee considered a report by the Chief Operating Officer regarding the revised and updated policies.

54.2 The Committee RESOLVED to agree the Council's revised and updated Anti Fraud and Corruption Strategy, the Employee Code of Conduct and Conflict of Interest Policy (subject to officers reviewing the wording in paragraph 15.1), Whistleblowing Policy and Anti Money Laundering Policy as set out in appendices A – D of the report.

### 55 APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, PANELS AND OTHER BODIES

55.1 The Committee considered a report by the Assistant Chief Executive regarding the allocation of places on committees and other bodies to the six political and independent groups.

55.2 The Committee RESOLVED to recommend the County Council to allocate to political and independent groups, the places on, and membership of, the main committees as set out in Appendix 1

#### 56 AMENDMENTS TO CONSTITUTION - DISCIPLINARY PROCESS FOR SENIOR OFFICERS

56.1 The Committee considered a report by the Assistant Chief Executive regarding proposals to amend the Council's Constitution, in accordance with Regulations, to localise the disciplinary process for the posts of the Head of Paid Service, the Monitoring Officer and the Chief Finance Officer

56.2 The Committee RESOLVED to agree to consideration of this item being deferred to a future meeting of the Committee in order to receive further clarification from the Local Government Association following meetings with Unions

#### 57 AMENDMENTS TO CONSTITUTION - STATUTORY DUTIES AND POWERS OF THE POST OF DIRECTOR OF PUBLIC HEALTH

57.1 The Committee considered a report by the Director of Adult Social Care and Health regarding amendments to the Constitution in relation to Public Health functions.

57.2 The Committee RESOLVED to recommend the County Council to agree the amendments to the Constitution as set out in Appendix 1 of the report

#### 58 AMENDMENT TO CONSTITUTION - SCHEME OF DELEGATION

58.1 The Committee considered a report by the Director of Communities, Transport and Environment regarding proposed changes to the scheme of delegation.

58.2 The Committee RESOLVED to recommend the County Council to agree to amend the scheme of delegation as set out in paragraph 2.4 of the report

#### 59 APPOINTMENTS TO PENSION BOARD

59.1 The Committee considered a report by the Chief Operating Officer regarding proposed appointments to the Pension Board.

59.2 The Committee RESOLVED to agree to the appointment of the Pension Board members as set out in the report.